

HIMACHAL PUBLIC WORKS DEPARTMENT

(Only for Office use)

Sl. No. of form issued..... G.R. No.....Amount.....Date:.....

Name of the applicant to whom issued.....

Issuing Division with seal/sign.
(Cost of form including processing fee Rs.500/-)

APPLICATION FOR ENLISTMENT AS CONTRACTOR

[The applicant should study carefully the Rules of Enlistment and the list of documents to be annexed with the application form before filling the form. Applications found deficient in any respect are liable to be rejected without any further correspondence]

CLASS(A/B/C/D)..... CATEGORY (Civil/Electrical/Mech.).....

1. Name of applicant/firm/Co.
Shri/Smt./M/s.....
2. Nationality(Indian/ Other)
3. Address
Regd. Office .
.....
.....
Head Office
.....
4. Contact Details:
a)Telephone Number -..... b) Fax No.
c)Mobile No.....d) e-mail address.....
5. Constitution: Individual/ Sole Proprietorship Concern/Partnership Firm/ Public Ltd.
Company Private Ltd. Company.....
6. Paste photograph(s) (Size of photo should be 2.5 cm x 3.5 cm having white background and printed name at bottom)of individual/sole proprietor/all partners/all directors against his/their names.

1.	2.	3.	4.
Paste photo	Paste photo	Paste photo	Paste photo
Name..... Signatures.....	Name..... Signatures.....	Name..... Signatures.....	Name..... Signatures.....

7. Is the individual/sole proprietor/any partner/directors of company:
- | | | |
|-----|--|---------|
| (a) | Dismissed Government Servant | Yes /No |
| (b) | Removed from approved list of contractors | Yes /No |
| (c) | Demoted to a lower class of contractors | Yes /No |
| (d) | Having business banned/suspended by any government in the past | Yes /No |
| (e) | Convicted by a court of law | Yes /No |
| (f) | Retired engineer/official from engineering Department of Govt. of H.P. within last two years | Yes /No |
| (g) | Director or partner of any other company/firm enlisted with HPWD or any other department | Yes /No |
| (h) | Member of Parliament or any State Legislative Assembly | Yes /No |
- (If answer to any of the above is 'Yes' furnish details on a separate sheet.)**

- 8 (a) Name of person holding power of attorney
- (b) Nationality Indian Other
- (c) Liabilities

9. Name of Bankers with full address
- i) Bank Account No.....
- ii) IFSC code.....
- iii) PAN No.....
- iv) S.T./VAT No.....

10. Place of business.....

- 11 Full time technical staff in applicant's employ:
For Civil, Electrical & Mechanical contractors (Give details in the form of an affidavits on **Annexure-XII & XII-A**)

- 12 Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirements mentioned in the Enlistment Rules for the class & category applied for (Affidavit on **Annexure-XVI duly attested by Ist Class Magistrate to be attached**)
- Yes/No

13. Does the applicant possess valid Electrical License [For Electrical] Yes/No
(Attested photocopy of the Electrical License be attached)

- 14 (a) Whether already enlisted with HPWD or any other department Yes/No

If yes, give details:

- (i) Name of department
- (ii) Class of category
- (iii) Enlistment authority & address
- (iv) Enlistment No. & date
- (v) Date of validity.....
- (vi) Tendering limit

(Attested copy of enlistment order to be attached)

15. Is any person working with the applicant is a near relative of the officer/official of HPWD
[See Rule 17.0] Yes/No
(If yes, give details in a separate sheet)

16. Details of cost of form/processing fee deposited: (Original receipt issued to be attached)(See rule 12.1 read with Table-1)

Receipt No. & Date	Amount (Rs.)	Name Division/Sub Division where fee has been deposited

17. Details of Works completed and in progress during the last 5 years (to be filled in proforma as given in **Annexure IX**).

18. Certificates from client(s) in original as per proforma given in **Annexure-X** for all eligible works executed during the last five years.

19. Certificates:

(i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in HPWD as amended upto date and shall abide by them.

(ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong. I am liable to be debarred.

(iii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name and more than one enlisting authority/ Zone in HP PWD.

(iv) that since my registration as contractor in HP P.W.D. neither any penalty has been imposed on me/our firm/Company, due to any poor performance/non-start of work or for any other reasons nor my earnest money has been forfeited by the department.

(v) I /We are aware of e-procurement and (Tick either of below)

a. I/We have obtained Digital Signature Certificate (DSC)

b. I /We will obtain Digital from approved vendor at our own cost

(vi) (a) I certify that I did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in any engineering Department of the Government of India during the last two years. I also certify that I have neither such

(a) person under my employment nor shall I employ any such person within two years of his retirement except with the prior permission of the Government. (For Individuals seeking enlistment in their own name).

(b) We certify that none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last two years. We also certify that we have neither

under our employment any such person nor shall we employ any person within two years of his retirement except with the prior permission of the Government. (For partnership firms and limited companies).
(Strike out whichever is not applicable)

(c) Certified that no individual, or a partner of the firm is a dismissed government servant; or removed from the approved list of contractors; or demoted to lower class; or having business banned/ suspended by any government department in the past; or convicted by a court of law.

* In case of firms/Companies Power of attorney is required

Signature(s) of applicant(s):
Name with complete Address

Date:

No. of documents attached.....



DETAILS OF THE DOCUMENTS ATTACHED WITH THE APPLICATION FOR ENLISTMENT ONLY

Sr. No.	Details of documents attached	Yes / No	Page No.
1.	<p>Proof of constitution (Sl. No. 5*):</p> <p>(a) In case of sole proprietorship/HUF : an affidavit executed before a 1st Class Magistrate that the applicant is a sole proprietor of the firm/Karta of HUF.</p> <p>(b) In case of partnership firm: (Submit attested copies)</p> <p>(i) Partnership deed attested by Notary Public</p> <p>(ii) Form "A" or equivalent form issued by Registrar of Firms</p> <p>(iii) Form "B" or equivalent form issued by Registrar of Firms</p> <p>(iv) Form "C" or equivalent form issued by Registrar of Firms</p> <p>(c) In case of Private/Public Ltd. Co. Article of Association duly attested by Notary Public.</p>		
2.	Power of attorney, if any (Sl. No. 8*), attested by Notary Public		
3.	<p>Banker certificate from scheduled bank in the proforma given in Annexure IV. (See table-1)</p> <p>The certificate should be on the bank's letter-head and in sealed cover and shall be addressed to the concerned Enlistment Authority (Sl. No.9)*.</p>		
4.	<p>Technical Staff : (Sl. No. 11)*</p> <p>(i) List of full time technical staff/Designers with qualification and experience of each.</p> <p>(ii) Attested copies of the degrees/diplomas of the technical staff/Designers.</p> <p>(iii) Affidavits from the technical staff/contractor on Annexure XII & XII-A</p>		
5.	List of M/C, T&P, i/c steel centering & shuttering, possessed by the applicant. Full details and location of workshop including details of Machines & Equipment.(Sl. No. 12)		
6.	Attested copy of valid Electrical License (Sl. No.13*).(applicable only for Electrical Contractors)		
7.	Attested copy of Enlistment order, in case already enlisted (Sl. No.14)*.		
8.	List of all near relatives working in HPWD, including their addresses (Sl. No. 15)*. See also Rule 17.0 of Enlistment Rule.		
9.	Receipt in original for Enlistment Fee (Sl. No. 16*).		
10.	Original or attested copies of certificates for works done, from concerned clients, (Central/State Government Departments/Public undertakings/Boards/Universities etc.) in proforma as given in Annexure-X .		
11.	Attested copies of award letters for works included in Annexure-IX/IX-A		
12.	Attested copy of valid PAN and TIN cards		
13.	Proof of temporary residence and permanent residence.		
14.	Proof of ownership of property i.e. copy of latest Zamabandi with affidavit on Annexure -XIII (See table -1)		
15.	An affidavit on Annexure (XIV) duly attested by the Magistrate Ist Class to the effect that no individual, or a firm having such individual as one of the partner, who is a dismissed government servant; or removed from the approved list of contractors; or demoted to lower class; or having business banned/ suspended by any government department in the past; or convicted by a court of law and to the effect that all the documents attached to the application and information supplied are true to the best of knowledge and belief and nothing has been concealed.		

* Sl. No. of application form **Signatures of the applicant**

Annexure III

Designated Committee to consider the Enlistment of different categories of contractors in HP Public Works Department.

Enlistment Authority	Category	Class	Designated Committee	
CE at Zonal level	Civil	A & B	CE SE(D) JC(F&A)/DC(F&A)	Chairman Member Member
SE at Circle level.	Civil	C & D	SE XEN Div. Accountant	Chairman Member Member
CE at Zonal level	Electrical	A & B	CE SE(Elect) JC(F&A)/DC(F&A)	Chairman Member Member
SE (Elect.) at Circle level.	Electrical	C & D	SE XEN (Elect.) Div. Accountant	Chairman Member Member
CE at Zonal level	Mechanical	A & B	CE SE(D) JC(F&A)/DC(F&A)	Chairman Member Member
SE (Mech.) at Circle level.	Mechanical	C & D	SE XEN (Mech.) Div. Accountant	Chairman Member Member

FORM OF BANKERS CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information Shri/Smt. M/s.....having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement upto a limit of Rs.(Rupees.....).

This certificate is issued without any guarantee or responsibility on the Bank or any of the officers.

(Signature of authority)
for the Bank

Note: In case of partnership firm, certificate to include names of all partners as recorded with the Bank.

FORM OF WORKING CAPITAL CERTIFICATE FROM A SCHEDULED BANK

Certified that Shri/Smt./M/s.....S/o/W/o.....and resident(s) of.....has/have been maintaining a saving bank account/current account/fixed deposit account with this branch of bank since..... and an amount not less than Rs..... (Rupees.....) has been available to the credit in his/her/their account No. for the last six months.



(Signature of authority)
for the Bank

**FOR CHANGE OF CONSTITUTION LIST OF DOCUMENTS/INFORMATION REQUIRED
TO BE SUBMITTED**

A. Document to be Submitted

1. Copy of proposed partnership deed duly signed/proposed Memorandum of articles.
2. Attested copy/copies of valid ITCC(s) in respect of each proposed partner.
3. An undertaking sworn in before a 1st class Magistrate by all the partners to the effect that the new firm will take over all assets and liabilities.
4. Dissolution deed/consent of retiring partners/death certificate in case of death of a partner.

B. Furnish the following details in respect of each Partner with whom contractor's firm want to enter into Partnership

- (i) Whether he is enlisted with HPWD/MES/Railway/P&T/State PWD.
- (ii) Whether he is a dismissed Govt. servant.
- (iii) Whether he is a partner/director of any other firm enlisted with this Department/ MES/ Rly. /P&T/State PWD.
- (iv) Whether he is member of Indian Parliament or State Legislature.
- (v) Whether his name has been blacklisted or removed from the approved list of contractors or demoted to lower class or orders banning/suspending business with him by any department in the past.
- (vi) Whether he is a dismissed/removed/retired Govt. servant within 2 years.
- (vii) Whether he has any relative working in HPWD, if yes, give details.
- (viii) Whether he has any civil or criminal case pending in any court in India, if yes, give details.



Signature of Contractor/ Firm

(Cost of form including processing fee Rs.500/-)

HIMACHAL PUBLIC WORKS DEPARTMENT

(Only for Office use)

Sl. No. of form issued..... G.R. No.....Amount.....Date:.....

Name of the applicant to whom issued.....

Issuing Division with seal/sign.

APPLICATION FOR REVALIDATION/RENEWAL OF ENLISTMENT

[The applicant should study carefully the Rules of Enlistment and the list of documents to be annexed with the application form before filling the form. Applications found deficient in any respect are liable to be rejected without any further correspondence]

CLASS CATEGORY(Civil/Mechanical/Electrical as the case may be)

1. Name of applicant Shri/Smt/M/s
.....

2. Nationality Indian Other

3. Address:

Regd. Office
.....

Head Office
.....
.....

4. Telephone Number Fax No. - Mobile no.....
e-mail.....

5. Constitution

Individual/Sole Proprietorship Concern/Partnership Firm /Public Ltd. Company/ Private Ltd. Company

6. If partnership firm, names of the partners and in case of Company, name of directors

1.....

2.....

3.....

7. (a) Name of person holding power of attorney.....

(b) Nationality Indian Other

(c) Liabilities

8. Name of Bankers with full address

* a. Bank Account No.....b. IFSC code.....

9. Place of business

*10. Does the applicant have full time technical staff in applicant's employment: Yes /No

*11. Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirements mentioned in the Enlistment Rules for the class & category applied for
Yes/ No

[Attach details on separate sheet]

12. Does the applicant possess valid Electrical License [For Electrical] Yes/ No

13. (a) Details of enlistment with HPWD

(i) Enlistment No. & date

(ii) Date of validity

14. Is any person working with the applicant is a near relative of the officer/official of HP PWD
Yes/No

[See Rule 17.0 of the Enlistment Rules] If answer to above is yes, give details.

15. Details of all Works completed, in progress and participated (which were secured during the last 5 years) (to be filled in proforma as given in **Annexure -IX/IX-A**)

16. Certificates:

(i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in HPWD as amended up to date and shall abide by them.

(ii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name.

(iii) I/We certify that the information given above is true to the best of our knowledge. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled. In addition to disciplinary action as provide in the enlistment rules.

(iv)* I /We are aware of e-procurement and (Tick either of below)

a. I/We have obtained Digital Signature Certificate (DSC)

b. I /We will obtain Digital from approved vendor at our own cost

(v) I/We certify that I/none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last two years. We also certify that we have neither under our employment any such person nor shall we employ any person within two years of his retirement except with the prior Permission of the Government.

*(Strike out whichever is not applicable).

Signature(s) of applicant(s):

Name

Address

Date:

No. of documents attached



DOCUMENTS ATTACHED FOR REVALIDATION

Sr. No.	Details of documents attached	Yes / No	Page No.
1.	Receipt in original for renewal Fee		
2.	Bankers certificate in original from scheduled bank in the Annexure -IV given in the Enlistment Rules. The certificate should be on the bank's letter-head and in sealed cover and shall be addressed to the concerned Enlistment Authority.		
3.	Attested copy of valid Electrical License. (Applicable for Electrical contractors only)		
4.	Attested copy of Enlistment order and latest renewal order.		
5.	Details of works executed/completed/in progress in Annexure-IX & Annexure X alongwith attested copies of award letters for works.		
6.	Original or attested copies of certificates of performance for works done, from concerned clients,(Central/State Government Department/Public undertakings/Boards/ Universities etc.) in proforma as given in annexure-X.		
7.	Attested copies of PAN card and TIN card.		
8.	Proof of ownership of property i.e. copy of latest Zamabandi with affidavit on Annexure -XIII (See table -1)		
9.	Attested copy of Power of attorney, if any		
10.	An affidavit on Annexure (XIV) duly attested by the Magistrate Ist class to the effect that no individual, or a firm having such individual as one of the partner, who is a dismissed government servant; or removed from the approved list of contractors; or demoted to lower class; or having business banned/ suspended by any government department in the past; or convicted by a court of law and to the effect that all the documents attached to the application and information supplied are true to the best of knowledge and belief and nothing has been concealed.		

Annexure VIII

Calculation Sheet for Evaluation of contractor's performance in HP PWD for Revalidation.
(See rule 19.3)

Name of contractor:

Name of work:

Item No.	Parameter	Calculation for Points	Score	Max. Marks	
1	Levy of compensation	Compensation levied for Delay = C Awarded Amount = E $B = 100 \times (C/E)$	20 if B = 0 10 if B = 5 0 if B = 10 10 if C is not decided marks for values in between are to be determined by straight line variation	20	
2	Quality	Quality	Outstanding =40; Very Good = 30: Good = 20; Satisfactory = 10; Poor = 0	40	
3	Capability	1	Technical Proficiency	Outstanding =6; Very Good = 4; Good = 3; Satisfactory = 1; Poor = 0	6
		2	Financial Soundness	Outstanding =6; Very Good = 4; Good = 3; Satisfactory = 1; Poor = 0	6
		3	Mobilization of Adequate T&P	Outstanding =6; Very Good = 4; Good = 3; Satisfactory = 1; Poor = 0	6
		4	Mobilization of Man Power	Outstanding =6; Very Good = 4; Good = 3; Satisfactory = 1; Poor = 0	6
		5	General Behaviour	Outstanding =6; Very Good = 4; Good = 3; Satisfactory = 1; Poor = 0	6
4			Successful Completion of work = (+) 10	10	
			Determination of contract = (-)10		
			Part work done at the risk and cost of contractor = (-)10		
Note: Eligibility criteria for Revalidation of Enlistment will be 50% marks (overall average of all works)					

WORKS COMPLETED AND IN PROGRESS
(INCLUDING ALL WORKS AWARDED during the last FIVE year of enlistment)
(See table-1 to the enlistment rules, 2015) & rule 19.0

Name of the Contractor / Firm :-

Sr.No.	Name of work & Agreement No.	Name of Division.	Date of start	Date of Completion, Stipulated / Actual	Reason for delay & compensation levied, if any.	Tendered cost	Gross cost of the work
1	2	3	4	5	6	7	8

Did the Contractor go for arbitration / court	If yes, amount claimed	Amount awarded
9	10	11



Signature of the Contractor / Firm

**PROFORMA FOR GIVING CERTIFICATE FOR TENDERS SUBMITTED BY THE
CONTRACTOR(See rule 19.1 &19.2)
(Separate form to be used for each work)**

Sub: Revalidation of contractors as Class — () in HP.PWD.

Certified that M/s. / Shri

..... have submitted

tenders for the following works:

Name of Work	Date of tender	Estimated cost put to tender	Position of tender	Name & address of the contractor to whom work awarded
1	2	3	4	5



Signature of Executive Engineer
with full address and office seal

CERTIFICATE REGARDING PERFORMANCE OF CONTRACTOR

(To be issued separately for each work and no column should be kept blank)

Dispatch No..... Date.....
Name of issuing Division.....
(Name of Division should be clear and legible)

Name & Address of the Contractor:
.....
.....

1. Name of work with brief particulars
2. Agreement No. and date
3. Date of commencement of work
4. Stipulated date of completion
5. Actual date of completion
6. Details of compensation of levied for delay, if any
7. Tendered amount
8. Gross Amount of the work completed
9. Whether the contractor employed qualified Engineer/Staff during execution of work?
10. (i) Quality of work (indicate grading)
(ii) Amount of work paid on reduced rate basis, if any
11. (i) Did the contractor go for arbitration?
(ii) If yes, total amount of claim
(iii) Total amount awarded
12. Comments on the Capabilities of the contractor
 - (a) Technical Proficiency
 - (b) Financial Soundness
 - (c) Mobilization of adequate T&P
 - (d) Mobilization of manpower
 - (e) General behavior

Out Standing/V. Good/Good/Poor

Out Standing/V. Good/Good/Poor
Out Standing/V. Good/Good/Poor
Out Standing/V. Good/Good/Poor
Out Standing/V. Good/Good/Poor
Out Standing/V. Good/Good/Poor

Signature of the Executive Engineer
with Official Seal

Note:- All Columns should be filled in properly.

Dated:



Signature of the applicant
Name.....
Address.....

PROFORMA FOR REGISTER OF ENLISTED CONTRACTOR AND ISSUE OF REGISTRATION NUMBER

1 Name of the Contractor:

2 Address:

3 Registration No. & Date:

4 Class of Registration:

5 Contact Details: Mobile No.

Phone No.

e-mail I D

Signature of the Superintendent

Renewal Details: -

Sr. No.	Revalidation order No. & date	Revalidation up to	Remarks
1	2	3	4

h

MODE OF ALLOTMENT OF REGISTRATION NUMBER

Some illustrations are given below;

1. For Circles:-

HP-10-R-0015
HP-06-R-0009
HP-08-R-0009

For 10th Circle Bilaspur
For 6th Circle Kullu
For 8th Circle Hamirpur

2. For Zones:-

HP-SZ-R-0025
HP-KZ-R-0008

For Shimla Zone
For Kangra Zone

Note:-The last four digits will vary from 0001 to 9999 .



Affidavit to be submitted by the Individual/sole proprietorship firm/partnership firm/Company regarding Technical Staff employed by them.

INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/-)
(As applicable for affidavit as per respective state Government rule).

AFFIDAVIT

I, S/o Sh. R/o

..... Individual/Sole Proprietor/Partner/Director (as the case may be) do hereby solemnly affirm and declare that the following Technical Staff (Engineers) are working as full time staff with me/us/our firm (Strike out whichever is not applicable)

Sr. No.	Name of Engineer	Qualification	Passed out in year	Experience
1				
2				
3				
4				
5				

Deponent

I/We.....s/o.....on this..... day of..... verify that the information given above is true to the best of our knowledge and nothing has been concealed. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled, in addition to disciplinary action as provide in the enlistment rules.

Date:

Place:

(Deponent)

Identified by me

Dated

signature with seal of Ist class Magistrate

Affidavit to be field by individual Technical staff

INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/-)
(As applicable for affidavit asper respective state Government rule).

AFFIDAVIT

I, S/o Sh..... Aged
.....Years..... R/o do hereby solemnly
affirmand declare that:-

1. I have passed degree/diploma in Civil Engineering/Electrical (as the case may be) during
..... year from.....University/Board.
2. I am working full time under M/s/Shri as
.....Engineer since (Month & Year) till date.
3. I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

I/We.....s/o.....on this..... day of..... veriify that the
information given above is true to the best of our knowledge and nothing has been concealed.
I/We understand that if any information is found incorrect, our enlistment is liable to be
cancelled, in addition to disciplinary action as provide in the enlistment rules.

Date:

Place:

(Deponent)

Identified by me

Dated

signature with seal of Ist class Magistrate

Affidavit to be submitted by the applicant contractor/firm/company

ANNEXURE-XIV(Sl. No. ... of application form)

Affidavit to be filled by the applicant

INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/-)or

(As applicable for affidavit as per respective State Government rule)

I,.....S/oSh.....

R/o Individual/Sole Proprietor/Partner/Director (as the case may be) do hereby declare as under:-

- i) That I am owner in possession of immovable property as per latest copy of Zamabadi attached to this affidavit situated at Mauza.....Khara.....no.....Tehsil.....District(State)..... which is free from all encumbrances.
- ii) That the market value of the above mentioned property is Rs.....
- iii) That I will not sell/mortgage this property during the period of enlistment as contractor in HP PWD.
- iv) That if any liability/default is found in my favour by the department, during my contractor ship, the same may be liquidated/recovered from my above mentioned property.

Deponent

I/We.....s/o.....on this..... day of..... verify that the information given above is true to the best of our knowledge and nothing has been concealed. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled, in addition to disciplinary action as provide in the enlistment rules.

Deponent

Dated

signature with seal of Ist class Magistrate

Affidavit to be filled by the applicant
INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/-)or
 (As applicable for affidavit as per respective State Government rule)

I,.....S/o.....Aged.....Years.....
 R/o do hereby solemnly affirm and declare that:-

- (i) I have read the Rules of Enlistment of Contractors in HPWD as amended upto date and shall abide by them.
- (ii) the information given in the application for enlistment and in all the documents attached to the application is true to the best of my knowledge. I, also understand that if any of the information is found wrong I will be liable for action under law and disciplinary action as per enlistment rules, notified and instructions issued there under by the Government of Himachal Pradesh from time to time.
- (iii) I will not get myself/my firm registered as contractor(s) in the Department under more than one name and with more than one enlisting authority/ Zone in HP PWD.
- (iv) I, am not a retired Engineer of Gazetted rank or Gazetted Officer employed in any Department of the Government of India/State Government during the last two years.
- (v) no person under my employment nor shall I employ any Gazetted rank Government servant before two years of his retirement from Government service in any except with the prior permission of the Government.
- (v) that none of the partner of the firm /Director of Company retired as an Engineer of Gazetted rank / Gazetted Officer has been appointed as such before two years of retirement from Government of India/ or any State Government. (For partnership firms and limited companies).
- (v) that no individual, or a partner of the firm is a dismissed government servant; or removed from the approved list of contractors; or demoted to lower class; or having business banned/ suspended by any government department in the past; or convicted by a court of law.
- (vi) that since my registration as contractor in HP P.W.D. neither any penalty has been imposed on me/our firm/Company, due to any poor performance/non-start of work or for any other reasons nor my earnest money has been forfeited by the department.

Deponent

I/We.....s/o.....on this..... day of..... verify that the information given above is true to the best of our knowledge and nothing has been concealed. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled, in addition to disciplinary action as provide in the enlistment rules.

Deponent

Dated :

signature with seal of Ist class Magistrate

**List of Class _____ contractors registered in
_____ Zone/Circle of HP PWD**

Sr. No.	Name of contractor	Address	Registration No. & Date:	Contact Number i.e. Phone Nos. & e-mail	Renewal Details		Remarks
1	2	3	4	5	6		7
					Order No & Date	Valid up to	

[Handwritten signature]

Affidavit regarding possession of Tools & Machinery to be filed by applicant contractor / firm

INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/-)
(As applicable for affidavit as per respective state Government rule).

Affidavit

I, Sole proprietor/Director/Partner of
M/s/Shri. Regd. Office at..... do
hereby solemnly affirm and declare that our firm is in possession of following Tools & Machinery:-

S. No.	Description of Item	Quantity

I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

I/We.....s/o.....on this..... day of..... verify that the information given above is true to the best of our knowledge. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled, in addition to disciplinary action as provide in the enlistment rules.

Date:

Place:

Identified by me

Deponent

Dated

signature with seal of Ist class Magistrate