

Himachal Pradesh  
Public Works Department

No. PW/WBP/HP- PMGSY Main. Fund/ 521-99 Dated: 10.06.2014

From

Chief Engineer (PMGSY),  
HPPWD, Nirman Bhawan Shimla-2

To

Zonal Chief Engineers  
MZ/KZ/SZ/HZ, Mandi/Kangra/ Shimla/Hamirpur

Sub: Regarding regulation of payments to the contractors during the 5 years Maintenance Period in respect of RRP-II works. Standard Formats thereof.

Sir,

Please refer to the clause 38.2 of Model Bidding Document for RRP-II stage-II, the contractors has to carry out compulsory 5 year Routine maintenance of road they constructed. There is no standard format as to how the Routine Maintenance activities and Payments to be regulated. Since, about 30 no. works have already been completed in RRP-II; this office has devised two formats as under:

1. Format-I (Monthly statement of Routine Maintenance )
2. Format-II ( Six monthly Routine Maintenance & Payment due to contractor)

You are requested to circulate the above formats for regulation of payments for Routine maintenance of RRP-II roads. On the basis of Format-II the payments can be made to contractor. The clause 32.2, 38.2 of GCC, 7(c) of Contract data of Modal Bidding document and Annexure 12 of Procurement and Contract Management Manual (PCMM) may be kept in mind while using these formats. For any query in this regard you may feel free to contact this office or Mr. Ashok Gupta, Procurement and Contract Management Specialist of PMC firm M/s

F.R.  
H.O. (C.H.)

17/6/14

21/6/2014

Smt. Bhawan  
To up load under  
PMGSY section

Meinhardt Singapore Pte. Ltd. Phone: 94180-76160. These formats shall be available on HPPWD website shortly.


Encls: As above

✓

Chief Engineer (PMGSY),  
HPPWD, Nirman Bhawan Shimla-2

Copy to:

1. All filed Superintending Engineers, HPPWD Circles for information and necessary action.
2. All Executive Engineer, HPPWD divisions for information and Necessary action.
3. Sh N K Saxena, Team Leader, M/s Meinhardt Singapore Pte. Ltd. Matsubara, Vill Sargheen, Shimla-9 for information.
- ✓ 4. Nodal Officer (IT), this office. He is requested to get the formats uploaded on HPPWD website.

  
Chief Engineer (PMGSY),  
HPPWD, Nirman Bhawan Shimla-2  
22/10/14

Chief Engineer (PMGSY),  
HPPWD, Nirman Bhawan Shimla-2

**STANDARD FORMAT FOR PAVED ROADS MONTHLY STATEMENT OF ROUTINE MAINTENANCE OF PMGSY RRP-II**

**PART-I** (to be submitted by the contractor before the 10<sup>th</sup> of succeeding month)

<b>Name of work</b> ..... .....	<b>Package No</b> .....	Month ..... Year..... <b>Quoted Amount for the Year.....</b> <b>Monthly Payment, 1/12 of Routine Maintenance</b> _____ In Rs ( B)
<b>Total length of Road in Contract in (Km)----- (A)</b>		
<b>Certified that I/we have completed all the due activities as per approved program &amp; other required activity of routine maintenance program</b>		
<b>CONTRACTOR SIGNATURE</b>		

**PART-II** (non compliance of the due activities verification by the department)

Received the monthly statement on.....

Routine Maintenance Compliance Activities	Routine Maintenance Activity Frequency	Non-compliance (To be filled By deptt)		Payment Reduction
		Length non-compliant (C)	% Payment reduction (D)	E = $\frac{C \times B \times D}{A}$
1.Restoration of rain cuts and dressing of berms as per clause 1902 of the Specifications	Once generally after rains (in case of areas having rainfall more than 1500 mm per year, as and when required)		5%	
2. Making up of shoulders as per clause 1903 of the specifications	As and when required.		5%	
3.Maintenance of bituminous surface road and/or gravel road and/or WBM road including filling pot holes and patch repairs, etc as per clause 1904, 1905 and 1906 of the Specifications	As and when required.		30%	
4.Maintenance of drains as per clause 1907 of the Specifications	Twice (in case of hill roads as and when required)		10%	

5.Maintenance of culverts and causeways as per clause 1908 and 1909 of the Specifications	Twice (in case of hill roads as and when required)		10%	
6.Maintenance of road signs as per clause 1910 of the Specifications	Maintenance as and when required. Repainting once in every two years.		5%	
7.Maintenance of guard rails and parapet rails as per clause 1911 of the Specifications	Maintenance as and when required. Repainting once in a year.		5%	
8.Maintenance of 200 m and kilometer stones as per clause 1912 of the Specifications	Maintenance as and when required. Repainting once in a year.		5%	
9.White washing guard stones	Twice		5%	
10.Re-fixing displaced guard stones	Once		5%	
11.Cutting or branches of trees, shrubs and trimming of grass and weeds, etc. as per clause 1914 of the Specifications	Once generally after rains (in case of areas having rainfall more than 1500 mm per year, as and when required).		5%	
12.White washing parapets of CD works	Once		10%	
RECORD ENTRY OF THE ACTIVITIES DONE BY CONTRCTOR MB NO.....PAGE NO.....			<b>TOTAL (F)</b>	

NON COMPLIANCE VERIFICATION BY JE .....SIGNATURE.....

PAYMENT REDUCTION AMOUNT (F) VERIFIED FOR .....

ASSISTANT ENGINEER

**PART III (IN CASE THE ROUTINE MAINTENANCE IS DONE BY DEPARTMENT OR OTHER AGENCY )**

NAME OF AGENCY .....PERFORMANCE RECORD ENTRY IN MB .....PAGE NO

.....AMOUNT INCURRED ON ROUTINE MAINTENANCE Rs.....

Junior Engineer

Assistant Engineer

( Sum of Rupees .....Recoverable from contactor

Executive Engineer Division

**SIX MONTHLY PAYMENT FORMAT FOR ROUTINE MAINTENANCE OF PMGSY RRP-II**

NAME OF WORK..... ..... .....Package No ..... Agreement No ..... Name of Contractor .....	(i) SIX MONTHLY PAYMENT FOR ROUTINE MAINTENANCE ENDING MONTH.....YEAR ..... (ii) ROUTINE MAINTENANCE AMOUNT IN CONTRACT FOR THIS YEAR Rs ..... (iii) SIX MONTHLY PAYMENT FOR ROUTINE MAINTENANCE 1/2 of ROUTINE MAINTENANCE AMOUNT in Rs..... <b>(A)</b>
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MONTHLY REDUCTION OF ROUTINE MAINTENANCE AMOUNT AS PER MONTHLY STATEMENTS ENDING .....(MONTH/YEAR)						TOTAL SIX MONTHLY REDUCTION OF AMOUNT FOR NON COMPLIANCE OF ROUTINE MAINTENANCE ACTIVITIES = ( Col No1+.2+3+4+5+6)	TOTAL SIX MONTHLY PAYMENT ROUTINE MAINTENANCE PAYABLE TO CONTRACTOR
Month....	Month....	Month....	Month....	Month....	Month....		
1	2	3	4	5	6	<b>(B)</b>	<b>(C) = (A) - (B)</b>

Verified for Amount

**(C)** of Rs.....

Assistant Engineer

Passed for Rs .....

Executive Engineer

**IN CASE THE ROUTINE MAINTENANCE IS CARRIED OUT BY DEPARTMENT OR OTHER AGENCY**

Month....	Month....	Month....	Month....	Month....	Month....	TOTAL AMOUNT RECOVERABLE FROM CONTACTOR
1	2	3	4	5	6	7

Executive Engineer  
 .....Division .....