

HIMACHAL PRADESH  
PUBLIC WORKS DEPARTMENT

NO.PWE-95-3-75(Gen-Cir)/15-ES-I- 3663-96 Dated:- 08-06-2015  
From

ENGINEER-In-CHIEF.


To

All the Chief Engineers in HP.PWD.  
All the Superintending Engineers

Subject: - Regarding finalization and issue of seniority lists of the  
Government Employees.

I am directed to enclose herewith photocopy of letter No.Per  
(AP.B) B (13)-1/2007 dated 13<sup>th</sup> May, 2015 received from Principal Secretary  
(Personnel) to the Govt. of Himachal Pradesh on the subject cited above for strict  
compliance.

Encl: As Above.

  
Registrar,  
Himachal Pradesh, PWD,  
Shimla-2


Copy is forwarded for information and similar necessary action to:-

- 1.The Chief Architect, HP-PWD, Shimla-2
- 2.Suptd ES-II/ Suptd. ES-III in this office.
- 3.All the EA's in this section.

4.(IT) Incharge in this office alongwith copy of above letter and its instructions. He is requested to display the instruction on the official website of the department at the earliest.

- 5.Guard file.

Encl:As Above

  
Registrar,  
Himachal Pradesh, PWD,  
Shimla-2

No. Per(AP.B)B(13)-1/2007  
Government of Himachal Pradesh  
Department of Personnel  
Appointment-II

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Dated Shimla-171 002, 13<sup>th</sup> May, 2015

From

Pr. Secretary (Personnel) to the  
Government of Himachal Pradesh

To

1. All Administrative Secretaries to the Government of Himachal Pradesh.
2. All Heads of departments in H.P.
3. All Divisional Commissioners in H.P.
4. All Deputy Commissioners in H.P.
5. All Managing Directors/Registrars/ Secretaries to Boards/ Corporation/ Universities in H.P.

Subject; Regarding finalization and issue of seniority lists of the Government employees.

Sir,

I am directed to invite your attention to references of this Department, as given in the margin, vide which it was emphasized that seniority lists must be circulated every year by 31<sup>st</sup> March showing the position as it stood on 31<sup>st</sup> December of the preceding year and also to incorporate relevant information relating to service particulars of the officers/officials in these lists. It has come to the notice of the Government that many departments are not adhering to these instructions, which is a matter of concern. It is, therefore, once again requested to ensure that the seniority lists of all the categories of employees of your department are finalized and issued accordingly.

These instructions may be brought to the notice of all concerned working under your control for strict compliance.

Yours faithfully,

(Prem Singh Thakur)  
Joint Secretary (Personnel) to the  
Government of Himachal Pradesh  
Tel. No. 0177 - 2624183

Margin

1. No. 1-9/73-DP (Apptt.II) dated 04-04-1994
2. No. Per(AP.B)B(13)-1/2007 dated 07-05-2007
3. No. Per(AP.B)B(2)-2/2008 dated 20-04-2011
4. No. Per(AP.B)B(13)-1/2007 dated 27-01-2012
5. No. Per(AP.B)B(13)-1/2007 dated 22-02-2012

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